



**UNIVERSITY OF LUCKNOW**  
**LUCKNOW**  
**UNIVERSITY DATA RESOURCE CENTRE**  
**Fee Submission Guidelines**

**For Students in the Semester System**

Students who have been promoted to the next semester have to submit their self attested photo copies of all previous semester mark sheet and a photo copy of their identity card to the respective Authorities from where they would be allowed to pay fees online through their UDRC student login. Details of venue where the documents are to be submitted is given below

<b>Class</b>	<b>Authority</b>
UG Courses	Dean's office
PG Courses	Head of the Departments
Courses in Institutes	Director of the Institute

**Assistance**

- In case of any problem students can contact the personnel of the Computer Centre, University of Lucknow (Old Campus).
- Students of the New Campus can contact Dr. Vineet Saxena in the Institute of Management Sciences, University of Lucknow (New Campus).

Dr. Vineet Saxena	9415704024
Dr. Ravi Shanker Gupta	9450366236
Mr. R.S. Rathore	9415542891
Mr. R.D. Singh	9415794529

**Prof. Anil Mishra**  
Director  
University Data Resource Centre



# University Data Resource Centre University of Lucknow Lucknow Student Fee Submission Guidelines



## Mode of Fee Payment

### Through Online Modes:

- Fee has to be submitted through online modes (Credit Card, Debit Card or Net Banking).
- In case of payment through Debit Card, please ensure that your card has proper limit for payment. **Multiple cards cannot be used.**

### Through Demand Draft:

- Option of demand draft is available to students of all programs where the fee is above Rs. 50000.00.
- However if any students are availing the bank loan facility they have apply to the Finance Officer, Lucknow University in the Administrative Building.
- Drafts have to be made in favour of "Finance Officer, Lucknow University" payable at Lucknow. This has to be submitted along with the Challan at any Branch of HDFC Bank.
- If payment is made through demand draft, the fee receipt will be available only after reconciliation of data with branch. In case of Demand draft this may take up to 15 working days after submission of the draft in the bank.